

The 6th International Conference on Molecular Simulation (ICMS 2023)

第六屆分子模擬國際會議

RESERVATION FORM (RLC19241)

**Reservation Information**

Mr  
**Guest Name** :  Ms \_\_\_\_\_  
 Mrs (Last name) (First name)

**Contact Method** : Tel No: +( )-( )- Fax No: +( )-( )  
Email: \_\_\_\_\_

**Room Types** :  Standard Single (one single bed): NT\$ 1,960 per night  
 Semi-Suite (one double bed with a living room): NT\$ 3,450 per night  
 Semi-Suite (two standard single beds with a living room): NT\$ 3,450 per night

**Arrival Date** : \_\_\_\_\_ **Departure Date** : \_\_\_\_\_

**Guarantee Information**

Credit Card  VISA  Master  American Express  JCB  UnionPay

Cardholder's Name \_\_\_\_\_

Credit Card No. \_\_\_\_\_

Expiry Date \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_

**Hotel Remarks**

1. Room Rate is inclusive of breakfast, tax and 10% service charge.
2. Check-in time after 3:00 pm, check-out time before 11:00 am.
3. **Reservation in advance is required and subject to availability.**
4. Smoking is prohibited inside The Howard International House
5. For reservations or queries, please directly return the reservation form to Howard International House Taipei by fax: +886-2-7712-2333 or email: [rv-ih@howard-hotels.com.tw](mailto:rv-ih@howard-hotels.com.tw). Please kindly note that the limitation of the available room is on a first come first served basis.
6. **For no-show or cancellation within 48 hours, one night deposit will be charged.**
7. **Please contact with us by e-mail or fax if you have not received the confirmation.**
8. If you need pick-up services, we will request a pre-authorization for the amount of transportation in advance from the credit card details you provided. Any no-show or cancellations within 24 hours will incur a charge of 100% transportation fee.

**Transportation Arrangement (from Taoyuan Airport to the Hotel)**

No need

Benz ( 1~2 persons, NT\$1,900/per trip), the number of persons: \_\_\_\_\_

Mini-Van ( 3~6 persons, NT\$2,400/per trip), the number of persons: \_\_\_\_\_

Check in date : \_\_\_\_\_ Flight No. : \_\_\_\_\_ arrival time : \_\_\_\_\_

Howard Civil Service International House Taipei

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